



# Memorandum

October 4, 2019

**To:** Street Committee  
Finance Committee

**From:** Kim Fravel, Town Clerk

**Cc:** *Mayor & Town Council; Angela K. Clem, Town Manager; Aaron Grisdale, Deputy Town Manager; Amy Dill, Director of Finance; Lemuel Hancock, Urban Designer | Neighborhood Planner; Adam Campbell, Assistant District Planner; Ed Carter, Residency Administrator; Scott Alexander, Assistant Residency Administrator; Town Administration; Media*

**Re:** **Committee Meetings – 9 October 2019**

The purpose of this memorandum is to notify you of the following committee meetings to be held on **Wednesday, October 9, 2019, beginning at 5:30 pm** in the Planning Commission Room of the Municipal Office. Agenda topic(s) include:

Meeting/Topic	Date/Time
Street Committee Meeting: <ul style="list-style-type: none"> <li><i>Discussion and updates pertaining to VDOT funding applications and projects</i></li> </ul>	<i>9 October 2019 at 5:30 pm</i>
Finance Committee Meeting: <ul style="list-style-type: none"> <li><i>Closed session pursuant to State Code Section 2.2-3711.3 of the Code of Virginia of 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Specifically, acquisition of real property)</i></li> </ul>	<i>Immediately following the Street Committee Meeting</i>

If you should have any questions or concerns, please contact me at the Municipal Office.