Tourism Zone Application

Section 1 – Applicant Information

Legal Name of Business: _____

Doing Business As (if different than above): _____

Business Owner(s) Name(s): _____

Owner Type: □ LLC □ Sole Proprietor □ Corporation □ Other

Business Firm Identification (FEIN): _____

Physical Address: _____

Mailing Address: _____

Primary Contact Name: _____

Email: _____

Phone Number: _____

Business Website: _____

Section 2 – Business Background Information

Description of business and business activities (if an existing business, please also provide an overview of new product, or services under the proposed expansion):

_____

_____

_____

_____

Current Stage of Business Operations:

□ Start-up / New Business □ Business Expansion □ Relocation □ New Additional Location

What year was the business established: _____

What are the business' revenue projections for the next five years:

Year 1	Year 2	Year 3	Year 4	Year 5

Does the business currently own or lease the property subject to this application:

□ Own □Lease □Other_____

**If the property is leased, the application must be accompanied by a release from the property owner stating support for any expected building improvements, and confirmation of their acceptance of the terms of the Tourism Zone incentive program.

Section 3 – Tourism Zone Qualification

Will this project be new construction, expansion or rehabilitation of the existing building?

□ New Construction □ Expansion □ Rehabilitation

What is the planned capital investment for the first three years? Please include monetary estimates per year and what specifically the capital investment will be attributed to (building improvements, business equipment, machinery & tools, etc.). *Please note that capital investment does not include cost of purchasing a property*

Year 1	Year 2	Year 3
$	$	$

If capital investments will be made to building improvements, please list the pre-construction assessed value of the improvement and post-construction estimated value of the improvement.

Current Assessed Value (Excludes Land Value): $_____

Estimated Assessed Value (Excludes Land Value): $_____

Will any new jobs be created? If yes, please describe the number of full-time and/or part-time jobs created:

Full Time Jobs Created: _____

Part Time Jobs Created: _____

Has this business received a Tourism Zone incentive or any other financial incentive from the Town of Woodstock? If so, please state the incentive received, amount of incentive and date of issuance:

_____

Has this business made application, or plan to make application, to the Shenandoah County Tourism Zone program? □ Yes □ No

Please select the Tourism Zone Incentives for which you are applying (Select all that apply):

□ Water/Sewer Connection – Cost Reduction

Current Size of Connection: Water: _____ | Sewer: _____

Planned Size of Connection: Water: _____ | Sewer: _____

Required System Development Charge: Water $_____ | Sewer $_____

□ Waiver of Site Plan and/or Zoning Permit Fees

Estimated total of fees being waived: _____

□ Professional Service Grant

Requested service grant amount (50% of design costs, up to maximum $1,000): $_____

□ Priority Consideration of Sidewalk Upgrade Partnership

Section 4 – Applicant Signature

By signing and submitting this application, the undersigned affirms that the information included within this document is accurate and that the applicant has the authority to make such application for the Tourism Zone Incentive Program. Furthermore, the applicant affirms that by participating in the program, the business agrees to provide such information and allow such inspections as the town deems reasonably necessary to verify the eligibility criteria and to ensure the qualified business' ongoing compliance therewith.

Applicant Signature: _____ Date:_____

Applicant Printed Name: _____

Section 5 – COMPLETED BY TOWN STAFF

Is the business a qualified existing or new tourism business: □ Yes □ No

Is the business located within the tourism zone boundaries: □ Yes □ No

Will the business meet the capital investment requirement: □ Yes □ No

Does the business have a current Town business license: □ Yes □ No □ N/A

Is the business current on all tax and utility obligations to the Town: □ Yes □ No

Is the business current on all tax obligations to Shenandoah County: □ Yes □ No

Is the business in compliance with all Town ordinances: □ Yes □ No

Tourism Zone Administrator Signature: _____ □ Approved □ Denied