



THE TOWN OF
WOODSTOCK
Virginia

**APPLICATION FOR MUNICIPAL
BOUNDARY LINE ADJUSTMENT**

1. Applicant(s) Name: _____ Phone _____

Email Address: _____

Address: _____

2. Present Owner (if other than above) _____ Phone _____

Address: _____

3. Subject Property Information

Address and Tax Map #: _____

Parcel Acreage: _____ Current Zoning: _____

4. Please Attach the Following to This Application:

- Plat of the proposed boundary line adjustment that shows both a detail of the proposed boundary line adjustment and the boundary line adjustment in the context of the surrounding properties. The plat shall include the following information for the subject property and surrounding properties: zoning designation, existing use, parcel identification number, natural features, existing streets and driveways, and ownership information. This plat should be submitted in both digital and paper forms.

- Description of proposed project, including a concept development plan showing: (i) proposed land uses, (ii) general location of proposed structures, (iii) vehicular and pedestrian circulation plan, (iv) open space, (v) minimum and maximum proposed densities for each use, (vi) proposed Town zoning district(s), (vii) special amenities, and (viii) existing site features such as floodplains, steep slopes, and tree cover. *The concept development plan and proposed project is not binding on either the applicant or the Town.*

- Statement of Justification:
 - A. Describing how the subject property is eligible for incorporation into the Town and how the proposed development will benefit the Town.
 - B. Description of how the proposed development meets the goals of the Comp. Plan, and a proposed planned land use designation.
 - C. Describe how the land is planned and zoned under Shenandoah County plans and ordinances.

- Traffic evaluation describing the capacity of surrounding roads, providing an estimate of existing traffic volumes (using existing data), and providing an estimate of the traffic generated by potential land uses.

I (we), the undersigned, have read this completed application, understand its intent and freely consent to its filing. The information provided is accurate to the best of my knowledge.

Signature of Owner _____

Signature of Applicant _____

Complete Mailing Address _____

Phone Number _____

*****Please be sure to consult the most recent version of the town's Municipal Boundary Line Adjustment Policy before submitting an application*****

FOR OFFICE USE ONLY

Date received by Town Office:

Date

Received By

Planning Commission Review:

Date

Recommendation

Town Council Committee Review:

Date

Recommendation

Town Council Review:

Date

Decision