

***The Woodstock Tree Board offers a wonderful opportunity for the citizens and friends of the Woodstock community to donate a tree or shrub in memoriam of or in honor of a special friend, relative, family, or community leader. Trees or shrubs can also be donated to commemorate a special event, occasion, anniversary, or celebration - the possibilities of which are endless!***

### ***Species Selection***

The Tree Board will select the species of tree or shrub. If a particular species is desired, the donor can request the species, but can be subject to environmental factors, diversity goals, overhead or underground utilities, planting location, etc. There are certain trees that the Tree Board encourages for species diversity, increased air quality, special fall color, bloom, foliage, animal food benefits, or beautiful bark. Please find the *Recommended Trees and Shrubs for Urban Plantings* for ideas of trees the Tree Board accepts at [www.townofwoodstockva.gov/treelist](http://www.townofwoodstockva.gov/treelist).

### ***Certificate***

If requested, the Town of Woodstock will send an acknowledgment/certificate to the family of the deceased or individual who is being honored with the planting. The certificate will include the donor name, location of the tree or shrub, and species.

### ***Tracking and Tree Survival***

Unless the donation is anonymous, the donor will be included in a listing in the Town's Program file, and will be shown on the Town's website.

Although long-term tree survival is the Town's goal, the Town cannot guarantee that the tree will survive indefinitely due to environmental factors, insects, disease, vandalism, etc. The Town will replace a tree that has succumbed to those factors within a ten-year period.



## **TRIBUTE TREES** *Woodstock Commemorative Tree Program*

### **WOODSTOCK TREE BOARD**

135 N. Main Street  
Woodstock, VA 22664

540.459.3621 (Phone)  
540.459.3085 (Fax)

[www.townofwoodstockva.gov/treelist](http://www.townofwoodstockva.gov/treelist)



# Woodstock Commemorative Tree Program Donation Form

## Program Overview & Guidelines

The Memorial Tree Program has been developed and is managed by the Woodstock Tree Board. Trees planted under this program greatly impact the Town of Woodstock's ability to increase the urban tree canopy. Benefits derived from an increase in the tree canopy can be found on the town's website - [www.townofwoodstockva.gov/treeboard](http://www.townofwoodstockva.gov/treeboard).

### ***Multiple trees or bushes may be purchased!***

A one-time, tax deductible contribution of \$150 can be made to the Town of Woodstock, dedicated to the planting of one tree between 4-7 feet tall. The cost covers the purchase of the tree and maintenance (watering, mulching, planting) by the Town of Woodstock Public Works Department.

A one-time, tax deductible contribution of \$50 can be made to the Town of Woodstock, dedicated to the planting of one five-gallon bush. The cost covers the purchase of the bush and maintenance (watering, mulching, planting) by the Town of Woodstock Public Works Department.

The Woodstock Commemorative Tree Program Donation Form shall be completed in full and accompanied by the payment, remitted to the Town of Woodstock. The Town will furnish a receipt for tax purposes as the Gift is tax-deductible.

Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### ***This donation will commemorate/honor:***

A Person: \_\_\_\_\_

In Memoriam    In Honor    In Celebration

A Couple/A Family: \_\_\_\_\_

In Memoriam    In Honor    In Celebration

An Event: \_\_\_\_\_

An Organization: \_\_\_\_\_

A Pet: \_\_\_\_\_

Other (express your tribute): \_\_\_\_\_

Desired Tree or Shrub Species/Public Spaces

Location (Public Park, Street Right-of-Way, Etc.)

### ***Choose a species for me! I like:***

Evergreen Trees    Deciduous Trees

Trees that offer Maximum Environmental Benefits (best air quality, water quality, etc.)

Trees with brilliant spring blooms

Trees with brilliant fall foliage    Shade Trees

Other: \_\_\_\_\_

(See the recommended Street and Shrub Plantings List at [www.townofwoodstockva.gov/treelist](http://www.townofwoodstockva.gov/treelist))

### ***Choose a planting location for me***